

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
October 5, 2015
Cafeteria / Jr.-Sr. High School

REGULAR MEETING

The meeting was called to order at 5:15 p.m. by President West followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner; Cathy Pitkin and Michael Ward

Member Absent: Jamie Lee

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Kathaleen Beattie, Director of Student Services; Tina Lane, Jr.-Sr. High School Principal; Joseph O'Donnell, District Administrator for Discipline and Athletics; Hope Ann LoPresti, Brownville-Glen Park Elementary Principal; David Ramie, Dexter Elementary Principal; Babette Valentine, Curriculum Coordinator; Debra Bennett, District Clerk; David Zembiec, JCIDA; Members of the Staff and Community

- **Introduction** of the following new staff members was made by Ms. Lane, Mrs. LoPresti, Mr. Ramie and Mr. Grimm: Kate Wiley; Julia Russell; Alicia Kiechle; Leann Hill; Stephanie Karandy; Helen Timerman; Renee Powlin; Hannah Cottrell; Melissa Zehr; Richard Brandt; Mary Bucher and Diane Maitland Patterson
- **Audit Committee Meeting:**
Presentation of the Independent (External) Audit Report by Laurie Podvin, CPA of Bowers & Company

Following adjournment of the Audit Committee Meeting:

- Board Action - Approval of the Independent Auditors' Report as presented by Laurie Podvin, CPA
Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 6-0.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Daniel Dupee, and seconded by Brien Spooner - Motion is approved 6-0.

1. Approval of Minutes:
 - September 14, 2015 - Regular Meeting
2. Approval of Buildings and Grounds requests as listed:
 - None at this time
3. Conferences and Workshops as listed:
 - Bridget Grimm - College Board SAT Information Workshop - ESI SU - September 15, 2015
 - Corrine Willis - Regional Assessment Development - JLBOCES - September 21 and October 8, 2015
 - Kim Foss - BOCES Library Staff Training - NCLS - September 30, 2015
 - Renee Powlin - Librarian Training ILL & OPALS - NCLS - September 30, 2015
 - Melissa Ruscio - Science Roundtable - JLBOCES - October 1, 2015 and March 3, 2016
 - Jennifer Augliano - CDOS Implementation Institute - JLBOCES - October 2, 2015
 - Kathaleen Beattie - CDOS Implementation Institute - JLBOCES - October 2, 2015
 - Michelle Lamon - EDGE Conference - Jefferson Community College - October 2, 2015
 - Tina M. Lane - CDOS Implementation Institute - JLBOCES - October 2, 2015
 - Susan Menapace - EDGE Conference - Jefferson Community College - October 2, 2015
 - Amy O'Riley - EDGE Conference - Jefferson Community College - October 2, 2015
 - Lisa VanBrocklin - CDOS Implementation Institute - JLBOCES - October 2, 2015
 - Jennifer Augliano - SUNY Operation Inform - Mohawk Valley Community College, Utica - October 7, 2015
 - Bridget Grimm - SUNY Operation Inform - Mohawk Valley Community College, Utica - October 7, 2015
 - Carrie LaSage - Communication Coordinator Meeting - Copenhagen CSD - October 7, 2015
 - Sarah Majo - Common Core Literacy Standards in the Arts & Music Classroom - JLBOCES - October 7, 2015
 - Amy O'Riley - Regional Assessment Writing - JLBOCES - October 14-15, 2015
 - Jannell Pickeral - World Languages Assessment Writing - October 14-15, 2015
 - Stephanie Karandy - Spanish Post-Assessment Writing - October 14-15, 2015
 - Kathaleen Beattie - Lead Evaluator Training/Recertification - JLBOCES - October 22, 2015
 - Tina M. Lane - Lead Evaluator Training/Recertification - JLBOCES - October 22, 2015
 - Carrie LaSage - Mentors Without Borders - JLBOCES - October 29, 2015
 - Deanna Gullquist - DATA Warehouse - JLBOCES - October 30, 2015
 - Melissa Ruscio - STANYS Conference - Rochester - November 7-9, 2015
 - Lisa Smith - Principal Evaluator Certification - JLBOCES - November 17, 2015

- Julia Russell - Effective Teaching - JLBOCES - December 7-8, 2015 and January 8, February 4-5, 2016
 - Lisa Sampson - Effective Teaching - JLBOCES - December 7-8, 2015 and January 8, February 4-5, 2016
 - Dexter Worden - Effective Teaching - JLBOCES - December 7-8, 2015 and January 8, February 4-5, 2016
4. Financial Reports as listed for June-July-August 2015:
- Appropriation Report - All Funds
 - Revenue Report - All Funds
 - Treasurer's Cash Reports
 - Claims Auditor Monthly Reports
 - General Fund Warrant "A & A2"
 - Federal Fund Warrant "B"
 - Food Service Warrant "C"
 - Trust & Agency Warrant "T"
 - Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments - None at this time
2. Ongoing Agenda Items:
 - Academic Update:
 - ❖ End of Year Reports / Analysis of Cohort Data / Needs Analysis-Actions presented by: Mr. Ramie - Mrs. LoPresti - Ms. Lane
 - Policy Review:
 - ❖ 1st Reading: *Policy #8280 update - Limited English Proficiency Instruction; English Language Learners*
3. Board Information - Invitation from Jefferson-Lewis School Boards Association to attend their Fall Dinner Meeting: "Tri-County Energy Consortium with John Warneck" - Ryan's Lookout, Henderson, NY - October 15, 2015 - RSVP by October 8, 2015
4. Board Information - Payment in lieu of taxes ("friendship") payment received from Brown Park Housing Corporation in the amount of \$400
5. Board Discussion - Proposed Bylaw Amendments & Resolutions recommended for action at the NYSSBA Annual Business Meeting - October 20, 2015: Consensus for Mrs. Klindt, Delegate to vote consistent with NYSSBA committee recommendations as outlined in a memo received October 5, 2015 from District Superintendent, Stephen J. Todd.
6. Board Discussion / Action - Aviagen PILOT - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education consents to and accepts the terms and conditions of the proposed **PILOT** agreement ("Agreement") between the Jefferson County Industrial Development Agency and Aviagen North America, Inc., including the Agreement's proposed 15 year payment structure, as set forth in the documents annexed hereto, regarding the former Morris Northstar Hatchery located at 20768 County Route 200 in Watertown, N.Y., tax parcel number 73.20-1-2.13.
Motion for approval by Michael Ward, seconded by Daniel Dupee, with motion approved 6-0.
7. Board Action - Approval of *District Health/Safety Committee Authorizations-Item #7K*, as continued from the Organizational Meeting held July 1, 2015:
 - Gary Grimm; Tina Lane, Joseph O'Donnell; Hope Ann LoPresti; David Ramie
 Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 6-0.
8. Board Action - Approval of 2015-2016 Class/Club Advisors as follows:
Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 6-0.

Club/Class	Advisor	Club/Class	Advisor
Class of 2016	Brian Nortz	Sr. Honor Society	Nancy Hardwick
Class of 2016	Kristy Makuch	International Club	Amy O'Riley
Class of 2017	Ellen Sheen	International Club	Jannell Pickeral
Class of 2017	Samantha Streiff	Key Club	Samantha Streiff
Class of 2018	Donna Keefer	Library Club	None

Club/Class (continued)	Advisor	Club/Class (continued)	Advisor
Class of 2018	Jon Murphy	Performing Arts	Frances Seymour
Class of 2018	Sue Menapace	Performing Arts	Corrine Willis
Class of 2019	Melissa Ruscio	Physics/Calculus Club	Susan Menapace
Class of 2019	Jannell Pickeral	Physics/Calculus Club	Erin Smith
Class of 2020	n/a	Recycling Club	Jennifer Nelson
Class of 2020	n/a	SADD	Kathryn Durand
Class of 2021	n/a	Student Council	Michelle Lamon
Class of 2021	n/a	Student Council	Brian Nortz
Jr. Honor Society	Lindsay Labiendo	Whiz Quiz	William Covey
Sr. Honor Society	Carrie LaSage	Yearbook	Casilda Peckham
FCCLA	Hannah Cottrell		

9. Board Action - Acceptance of donation in the amount of \$400 from the Classes of 1955-1961
Motion for approval by Sandra Klindt, seconded by Daniel Dupee, with motion approved 6-0.
10. Board Action - Approval of the *District-Wide and Building-Level Emergency Response Plans* for the 2015-2016 school year (names and contact information updated)
Motion for approval by Brien Spooner, seconded by Michael Ward, with motion approved 6-0.
11. Board Action - Approval the School Tax Collector Report
Motion for approval by Daniel Dupee, seconded by Sandra Klindt, with motion approved 6-0.
12. Board Action - Approval of Committee on Special Education Reports
Motion for approval by Sandra Klindt, seconded by Brien Spooner, with motion approved 6-0.

ADMINISTRATIVE MONTHLY REPORTS - For information only

13. Operations Report
14. Brownville-Glen Park and Dexter Elementary Report
15. Jr.-Sr. High School Report
16. Athletic Director / Discipline Report
17. Curriculum Coordinator Report
18. Director of Student Services Report
19. School Business Official Report
20. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

21. Correspondence Log

RECOMMENDATIONS AND ACTION

22. Board Action - Personnel Changes as listed:
A motion for approval of the following PERSONNEL CHANGES with hire dates effective as listed.
Approval of RECOMMENDATIONS AND ACTION is made by Michael Ward, and seconded by Daniel Dupee.
Motion is approved 6-0.
 - (A) Retirements: None at this time
 - (B) Resignations as listed: None at this time
 - (C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Jackie L. Crump	4-Hour Food Service Helper	Step 1 \$6256 annually	N/A	10/06/2015
Maureen T. Herzog	Substitute Nurse	\$12.66 per hour as needed	N/A	10/06/2015
Stephanie M. Parker	Substitute Teacher	\$75 per day Non-certified as needed	N/A	10/06/2015
Taylor K. Purvis	Substitute Teacher	\$65 per day Non-certified as needed	N/A	10/06/2015
Hannah-Michael Roukous	Substitute Teacher	\$75 per day Non-certified as needed	N/A	10/06/2015

(D) PAID Coaching Appointments as listed:

Name	2015-2016 Sport	Coaching Certification
Jessica Bower	Modified Girls Basketball	Teacher Coach*
James Covey	Boys JV Basketball	Teacher Coach*
Janelle Ferris	Girls Varsity Basketball	Teacher Coach*
Michael Hartle	Boys Varsity Wrestling	Teacher Coach*
Malcolm Jones	Girls JV Volleyball	Teacher Coach*
Jon Murphy	Girls Modified Volleyball	Teacher Coach*
Lindsay Hanson	Girls JV Basketball	Teacher Coach*
Brian Nortz	Boys Varsity Basketball	Teacher Coach*

(E) UN-PAID Coaching Appointments as listed:

Name	2015-2016 Sport	Coaching Certification
Bethany M. Todd	Varsity Cheerleading	Temporary Coaching 2 nd Renewal****

Coaches possess the following [As mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License and/or 2nd-4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

23. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINALCLEARANCE from SED:

- **Jackie L. Crump** - Food Service Helper
- **Maureen T. Herzog** - Substitute Nurse
- **Stephanie M. Parker** - Substitute Teacher
- **Taylor K. Purvis** - Substitute Teacher
- **Hannah-Michael Roukous** - Substitute Teacher
- **Bethany M. Todd** - Coach

Motion for approval by Sandra Klindt, seconded by Brien Spooner, with motion approved 6-0.

ITEMS FOR NEXT MEETING *Monday, November 9, 2015 - 5:15 p.m. - General Brown Room*

24. 2nd Reading/Adoption of *Policy #8280 (as revised) - Limited English Proficiency Instruction; English Language Learners*

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by Brien Spooner, seconded by Daniel Dupee, with motion approved 6-0. Time adjourned: 6:11 p.m.

Respectfully submitted:

Debra L. Bennett - District Clerk

- Supporting documents may be found in supplemental file dated October 5, 2015